

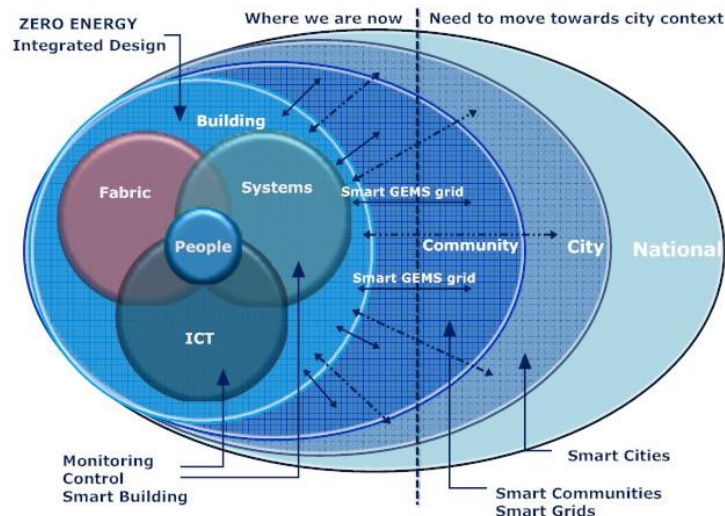


**MSCA-RISE-2014: Marie Skłodowska-Curie
Research and Innovation Staff Exchange (RISE)**

SMART GEMS

KICK OFF MEETING

ATHENS 24-25.09/2015



MEETING AGENDA		
DAY 1 - Thursday 24.09.2015 10:00 – 17:00		
10:00	PROJECT INITIATIONS Welcome by the Project Coordinator	15 min
10:15-11:45	Brief introduction of each partner (business activity, competences, role in project, main personnel involved) – 10 min/partner - (all partners/ 10 min per partner) <ol style="list-style-type: none"> 1. TUC-Technical University of Crete 2. UoA -University of Athens 3. CUT-Cyprus University of Technology 4. CYI-The Cyprus Institute Limited 5. AEA-AEA Srl Loccioni Group 6. ISRI-Intelligent Systems Research Institute ltd 7. Elgama Electronica srl 8. IDEA-IDEA srl 9. NUS-National University of Singapore 	90 min
11:45-12:00	Coffee Break	15 min
WP1 Project Coordination - TUC		
12:00-13:00	The Smart Gems project <ul style="list-style-type: none"> • Project description • Objectives of the project <ul style="list-style-type: none"> → Main activities and goals → Project plan → Milestones of the project • The project team 	60 min
13:00-14:00	Lunch	
14:00-15:00	<ul style="list-style-type: none"> • Financial and administrative management 	60 min
15:00-16:00	<ul style="list-style-type: none"> • Strategic Management: Formulation of the project board - definition of the representatives and its roles • Work package leaders - definition of roles • Dissemination Manager - identification and definition of role 	60 min
16:00-16:15	Coffee Break	15 min
16:15-17:00	<ul style="list-style-type: none"> • Communication Activities - LOGO 	30 min

	<ul style="list-style-type: none">- Report layout• - Press release	
20:00	Dinner (The dinner cost will be in charge of each partner)	

DAY 2 – Friday 25.09.2015 9:00-15:30		
WP 2 Smart Gems training activities - CUT		
9:00-10:00	<ul style="list-style-type: none"> • Objectives • Deliverables • Work plan • Introduction to the Webinars in smart and zero energy buildings • Overview of the research and training activities in secondments of WP2 • Time plan • The project team 	60 min
WP 3 1st Year : Smart Buildings and integration in smart grids - UOA		
10:00-11:00	<ul style="list-style-type: none"> • Objectives • Deliverables • Work plan • Overview of the research and training activities in secondments of WP3 • Time plan • The project team 	60 min
11:00-11:15	Coffee Break	15 min
WP 4 2nd year Smart Communities and smart grids - IDEA		
11:15-12:00	<ul style="list-style-type: none"> • Objectives • Deliverables • Work plan • Overview of the research and training activities in secondments of WP4 • Time plan • The project team 	45 min
WP 5 Integration, Innovation - AEA		
12:00-12:45	<ul style="list-style-type: none"> • Objectives • Deliverables • Work plan • Overview of the research and training activities in secondments of WP5 • Time plan • The project team 	45 min

WP 6 Dissemination and Communication of Smart Gems - ISRI		
12:45-13:30	<ul style="list-style-type: none"> • Objectives • Deliverables • Template of the Dissemination and communication Plan • Website • Overview of the research and training activities in secondments of WP6 • Time plan • The project team 	45 min
13:30-14:30	Lunch	
14:30-15:30	PROJECT CLOSING - TUC	
	<ul style="list-style-type: none"> • Summary of ACTIONS • Questions and answers session • Planning of next meetings • Any other issue 	

PLACE OF THE MEETING

The Smart Gems kick off meeting will find place in the Golden Age Hotel in Athens.

<http://hotelgoldenage.com/>

MAP OF THE PLACE OF MEETING

<https://www.google.gr/maps/dir/Golden+Age+Hotel+%CE%9E%CE%B5%CE%BD%CE%BF%CE%B4%CE%BF%CF%87%CE%B5%CE%AF%CE%BF,+Michalakopoulou,+Athens//@37.9773522,23.7621769,15.25z/data=!4m9!4m8!1m5!1m1!1s0x14a1bd509655e7fd:0x798a4fe43270e8fe!2m2!1d23.755429!2d37.978299!1m0!3e3?hl=>

TRAVEL INFORMATION

Subway: From the airport you can get to the center of Athens by the subway, Metro line 3 (blue line).

Subway information: <http://www.athensairporttaxi.com/metro/athens-airport-metro>

Bus: From the airport there are routes X93, X95, X96, X97 to Athens center.

Bus information: <http://athensairportbus.com/en/>

Athens urban travel organization: <http://www.oasa.gr/?id=ind3ex&lang=en>

HOTELS

The participants can send an e-mail, with the reference SMART GEMS for the following hotel. (Of course there are no limitations and you may choose any preferable place of accommodation.)

Hotel Golden Age

<http://www.hotelgoldenage.com>

E-mail: reservations@hotelgoldenage.com

Single room 95 euros

Double room 106 euro

Above rates includes American buffet breakfast and all legal taxes.

All reservations will be accept upon request and upon availability , directly with the Hotel .

The participants can send e-mail, with the reference SMART GEMS .

Routes from the airport to the hotel:

Metro line 3 to the station “Megaro Mousikis”

<https://www.google.gr/maps/dir/Elleftherios+Venizelos+Airport,+Attiki+Odos,+Spata-Artemida/Golden+Age+Hotel+%CE%9E%CE%B5%CE%BD%CE%BF%CE%B4%CE%BF%CF%87%CE%B5%CE%AF%CE%BF,+Michalakopoulou,+Athens/@37.9675806,23.8035967,12z/data=!4m14!4m13!1m5!1m1!1s0x14a1901ad9e75c61:0x38b215df0aeeb3aa!2m2!1d23.9484156!2d37.9356467!1m5!1m1!1s0x14a1bd509655e7fd:0x798a4fe43270e8fe!2m2!1d23.755429!2d37.978299!3e3?hl=en>